

INFORMED CONSENT FOR THERAPY

The following is information regarding policies that may affect you. I hope this information will answer any questions you may have, but if you have special concerns, please do not hesitate to discuss them with me at the first session. Please read this carefully and sign at the bottom. I will be happy to give you a copy of this form for your records.

1. The fee is \$250.00 for the diagnostic interview and \$225.00 per session after that. *The fee is payable at the time of each session.* This is in the “reasonable and customary” range of fees. The usual therapy hour consists of 45-50 minutes. If the time runs past 50 minutes, you will be charged for the additional time at the rate of \$45.00 for each 15 minutes.
2. Payment is expected at the time of each session. Cash, checks, VISA, and MasterCard is accepted. You will be given a superbill which you can submit to your insurance for reimbursement. Any arrangements other than payment at the time of service must be discussed with Dr. Danielak.
3. I reserve the right to use a collection agency should accounts become severely delinquent. No matter what your insurance coverage, *you remain responsible for the fees for service should insurance not pay.* Any outstanding balance will accrue 1-1/2% per month.
4. Except for extraordinary circumstances that are discussed with Dr. Danielak, clients will be billed the usual fee for all appointments not canceled with at **least 24 hours’ notice.** YOU WILL BE RESPONSIBLE FOR THE FULL AMOUNT OF THE SESSION. NOTE: You may leave messages on my voicemail at nights and weekends.
5. If you miss 2 appointments in a row without 24 hours’ notice due to non-medical emergencies, or not showing up at all, we will then require a credit card on file. The credit card on file will be charged only if another appointment is missed without 24 hour notice.
6. In order to ensure the highest standard of care possible, your therapist reserves the right to consult with other professional staff regarding your treatment. This consultation will be held in strict confidence. Likewise, the only other reason that confidentiality can be broken is if the client becomes suicidal or homicidal. If you need further clarification on this point, please speak to your therapist at the first session.
7. Dr. Danielak will be happy to complete any medical forms and consultations with you and other professionals free of charge up to six months after the last date seen. After six months, you are no longer an active client and the charge for medical forms to be completed will be based on her hourly rate or \$225.00. (The medical form needed by a public school for accommodations usually takes about 30 minutes to complete)

I HAVE READ AND UNDERSTAND THE ABOVE POLICIES: (sign below)

Signature of client

Date